

## Oldroyd, Shelby Q.

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**From:** Oldroyd, Shelby Q.  
**Sent:** Friday, April 3, 2020 3:42 PM  
**To:** Denton, Kirk  
**Cc:** Taleghani-Nikazm, Carmen; Vankeerbergen, Bernadette; Heysel, Garrett; Knicely, Debbie  
**Subject:** EALL 3405

Dear Professor Denton,

Recently, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new course proposal for EALL 3405.

The Panel unanimously approved the request with three recommendations:

- Include more information on evaluation and attendance on the syllabus when the course is offered. No information is provided on the requirements for the self-reflection paper, research paper, or response papers. Attendance accounts for 20% of the grade, but no attendance policy is provided.
- The assessment plan mentions that the course will be team-taught for the first two offerings, but does not provide information for offerings beyond the initial offerings. It is unclear what plan is in place for future offerings. Will the course still be team-taught? Will it be taught by professors or lecturers? The Panel recommends considering these questions to make sure the course is sustainable after the first two offerings.
- The Japanese minor and major curriculum maps list an incorrect course number (2405 instead of 3405).

EALL 3405 will continue through the approval process.

I am including a reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 11 of the ASC Curriculum and Assessment Operations Manual [p. 127] [https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_Curriculum\\_and\\_Assessment\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf) ). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. I will also make sure to contact the department before the course is offered and provide any assistance that may be needed with assessment.

Should you have any questions about the feedback of the Panel, please feel free to contact Carmen Taleghani-Nikazm (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best wishes,  
Shelby

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